



ALLIANCE FOR INNOVATION  
ON MATERNAL HEALTH

# In-situ Drills Preparation Checklist

## Preparation

- ☐ Identify a date and time to conduct simulation
- ☐ Identify the specific individuals for participation:
  - ☐ Assign facilitator(s)
  - ☐ Assign debriefer(s)
  - ☐ Ob/Gyn Department Staff
  - ☐ Ob Nursing Staff
  - ☐ Rapid Response Team (if applicable)
  - ☐ Anesthesia Staff
  - ☐ NICU/Pediatrics
  - ☐ Ancillary services (as applicable for the scenario)
    - ☐ Laboratory
    - ☐ Blood bank
  - ☐ Simulation technician (if applicable)
- ☐ 2 - 4 weeks prior: confirm participation of identified departments and individuals
- ☐ 1 week prior: schedule meeting with participants to discuss logistics/case flow/debrief flow
- ☐ 1 day prior: call/remind ancillary staff of potential calls day before drill
- ☐ 1 day prior: assign participants into groups and develop alternationschedule (if applicable)
- ☐ 1 day prior: set up simulator with simulation technician (if applicable)

## Day of Simulation

- ☐ Run simulation drill(s)
- ☐ Conduct debrief
- ☐ Debriefers schedule post-drill meeting with Ob/Gyn leadership
- ☐ Debriefers complete and return:
  - ☐ Facility Protocol Change Form
  - ☐ In-situ Drill Feedback Form

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